

**Environmental Enhancement Contestable Fund**  
**Deed of Grant of Funds EECF 24-08**

This deed is made this                      day of                      20

Between Biodiversity Hawke's Bay and Jervoistown Forest Project

Dear Bruce

Biodiversity Hawke's Bay is pleased to be able to support your project with a financial contribution of \$1,000(plus GST, if applicable). We understand this money is to be used for

<b>Project Title:</b>	Jervoistown Berm Afforestation Planting
<b>Brief description:</b>	To provide biodiverse habitats with patches of "native bush" within the precincts of Jervoistown
<b>Objectives:</b>	*Please add*

To receive these monies for your project, please complete this deed of grant by acknowledging the following requirements and signing at the space provided below.

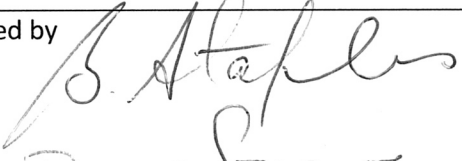
We, the Jervoistown Forest Project accept the following terms and conditions of receiving this grant from Biodiversity Hawke's Bay.

1. Complete the attached 'New Supplier Form' to ensure we have your correct details, and we can make the payment to you.
2. Provide an invoice to Hawke's Bay Biodiversity Trust for the amount of \$1,000 (plus GST, if applicable).
3. Provide an informal quarterly progress report (using the attached Progress Report form), unless otherwise agreed. These reports should be emailed to [info@biodiversityhb.nz](mailto:info@biodiversityhb.nz)
4. Ensure statutory obligations under Health and Safety at Work Act 2015 ([Health and Safety at Work Act 2015 | WorkSafe](#)) are fulfilled.
5. If the land is not owned and managed by the signatory, then permission of the landowner or appropriate authority must be gained.
6. Provide a Final Report (using the Final Report form attached) when you have completed your project objectives, paid all the project expenses (itemised in the attached Summary of Expenditure form), on or before 30 June 2025. This should include detail about your project, how it achieved the objectives, expenditure, and photographs, including photo points. This report should be emailed to [info@biodiversityhb.nz](mailto:info@biodiversityhb.nz)

7. Agree to publicity about the project and support Biodiversity Hawke's Bay in preparing media releases with photographs and information and promoting your project on the Biodiversity Hawke's Bay Project Portal.
8. Ensure acknowledgement of funding assistance from Biodiversity Hawke's Bay in any of your communications about the project to the public, including social media.

The funding period for the project to be completed, including final reporting, is from the date this deed is signed through to 30 June 2025.

The parties have read, understood, and agreed to the terms and conditions of this Deed. The parties have executed this document as a deed on the date stated on the top of page 1.

<p>Signed by </p> <p>Name: <u>BRUCE STAPLES</u></p> <p>Position in organisation: <u>VOLUNTEER</u></p> <p>Date: <u>1ST JUNE 2024</u></p>	<p>Signed by</p> <p>Mike Halliday Chair, Biodiversity Hawke's Bay</p> <p>Date:</p>
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